Coach, 4/26/2014  
  
The WIAA requires that all coaches maintain minimum coaching standards. Here is a link to the Coaching standards information <[WIAA Coaching Standards](http://www.wiaa.com/subcontent.aspx?SecID=904)>

**Below are the most current records I have for your Coaching Clock hours. Please let me know if you see any discrepancies in my records.**

If your 1st Aid, CPR, or Concussion Training were two years ago, or are scheduled to expire during the season, you will need to get these renewed before the season starts. If you believe you have a more up-to-date certification record, please get me a copy so I can update your records.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **COACH** | **Sport** | **ISD - Sexual Harassment / Civility / Boundary Inv.** | **1st Aid** | **CPR / AED** | **Concussion Awareness** | **TOTAL WIAA COACHING STANDARDS HOURS** | **HOURS WITHIN LAST 3 YEARS** |
| **Tremblay, Darren** | **Soccer - B, FB, WR** | **LHS Staff** | **"8/13/2012"** | **"8/13/2012"** | **"1/9/2013"** | **123** | **19** |

**Keeping your certification requirements current are a condition of employment:**

* **\*Note – 1st Aid can be taken online**
* **CPR / AED CANNOT be taken online**
* **Concussion Awareness must be completed every two years. This can be taken as an online rules clinic through the WIAA**
* **All Issaquah School District Coaches MUST go through the District Policies Orientation (ISD – Sexual Harassment / Civility / Boundary Invasions Training**
* **Prior to your third year of coaching, you need to have 30 clock hours (Total WIAA Clock hours)**
* **After your initial 30 hours in the first two full years, you must maintain 15 clock hours in any three year period.**

**If you feel you have courses or clock hours that are not represented on this sheet, please give me a copy of the receipt from the clinic you took, a copy of the clock hour form, or a copy of the certification certificate so I can update your records.**

If you have any questions and need assistance getting caught up or logging into the WIAA website, please contact me.

Thank you,

[***Stark Porter***](mailto:porters@issaquah.wednet.edu)**Athletic Director  
Liberty High School  
(425) 837-4807**